



**The Appropriate
Adult Service Ltd.**

APPROPRIATE ADULT PERSON SPECIFICATION

Essential Criteria*

Measure By

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|----|---|---------------------------------------|
| 1. | Must be at least 18 years of age | Application |
| 2. | Must live no more than 1 hour away from designated police station | Application |
| 3. | To demonstrate sufficient time and flexibility to carry out the role of an appropriate adult | Interview |
| 4. | To work with colleagues as part of a team to meet our standards of practice. | Interview |
| 5. | To be able to communicate well both orally and in writing. | Application/Interview |
| 6. | To be able to communicate effectively with vulnerable adults and young people from a variety of backgrounds in line with equal opportunities. | Interview |
| 7. | To demonstrate an independent and impartial view in relation to all parties involved. | Interview |
| 8. | To be able to maintain confidentiality | Interview |
| 9. | Understanding of safeguarding issues | Application/Interview/Training |

Desirable Criteria*

Measure By

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|----|---|-----------------------------|
| 1. | Knowledge of the role of an appropriate adult | Interview |
| 2. | To demonstrate an ability to complete forms clearly and concisely | Application/Training |
| 3. | To demonstrate flexibility in relation to undertaking call-outs | Interview |